

APPROVED MEETING MINUTES
RHODE ISLAND STATE PILOTAGE COMMISSION MEETING

Thursday, January 2, 2020
Held at 235 Promenade Street, Room 250
Providence, RI 02908

<u>MEMBERS IN ATTENDANCE</u>	<u>OTHERS IN ATTENDANCE</u>
Capt. E. Howard McVay, Chair Capt. Peter Fritz, Vice Chair Dean Hoxsie, RIDEM, Chief of DLE, Member Frank Floor, RIDEM, Chief, Parks and Rec., Member	Paul Costabile, Ex. Director, NEMP Atty. Hoefsmit, RIDEM, Commission's Legal Counsel JoAnne Scorpio, RIDEM, Commission Secretary

I. REVIEW OF PREVIOUS MEETING MINUTES

A meeting of the RI State Pilotage Commission convened at 9:30am on Thursday, January 2, 2020 at the headquarters of the RIDEM, Division of Law Enforcement. A quorum was present; the Commissioners reviewed the December 5, 2019 meeting minutes. After Commissioner Floor requested a revision to be made to the 2020 annual meeting schedule, Commissioner Hoxsie **MOVED** to accept the December meeting minutes. Vice Chair Fritz **SECONDED** the **MOTION**. Vote was **UNANIMOUS**, 4-0 to approve.

II. OLD BUSINESS

- 1) Training Advisory Panel:
Chair McVay stated he revised the draft training courses and emailed a copy to the commissioners for their review. He said the revisions were based on discussions from the December meeting. He also reminded the commissioners they needed to decide on a timetable for the pilots to complete training before it is written into regulation. Vice Chair Fritz Made a **MOTION** to approved that all "Apprentice" pilots must complete training as documented in the (training) matrix. All "Full Branch" Pilots are to complete training as outlined in course syllabus no later than two years from the date regulations are enacted. Member Dean Hoxsie **SECONDED** the **MOTION**. Vote was **UNANIMOUS**, 4-0 in favor.
- 2) Sexual Harassment Training for state pilots: Commissioners discussed mandatory sexual harassment training for the pilots. The Chair proposed training to be consistent with the state's (DOA/HR) policy. Commissioner Hoxsie **MOVED** to accept the Chair's proposal to draft sexual harassment policy. Commissioner Floor **SECONDED** the **MOTION**. Vote was **UNANIMOUS** 4-0 in favor.
- 3) Survey Vessels: Discussions continued on whether to draft regulations or policy regarding procedure for state pilots piloting survey vessels. The Chair advised that Atty. Hoefsmit will add the survey rates into the regulations for ORR's review.

- 4) Review of Pilot certificates and expiration dates:
All state pilots are up to date with licensure and medical forms for 2020.

III. NEW BUSINESS

State Pilot Board Review and Changes:

Chair McVay advised that he sent Capts. Kirby and Astles a letter from the Commission advising them the commission voted to remove them from the Board to provide opportunity to other qualified pilots and then voted to appoint Capt. Bogus and Capt. Gray.

IV. ADJOURNMENT

There being no further business to discuss, the meeting adjourned at approximately 11:00 a.m. Vice Chair Fritz made a **MOTION** to adjourn the meeting. Commissioner Floor **SECONDED** the **MOTION**. Vote was **UNANIMOUS**. 4-0 to adjourn.

Remainder of 2020 Commission Meeting Schedule:

Regular Monthly Meeting Schedule for 2020	
	Th, Jul 2
Th, Feb 6	Th, Aug 6
Th, Mar 5	Th, Sep 3
Th, Apr 2	Th, Oct 1
Th, May 7	Th, Nov 5
Th, Jun 4	Th, Dec 3

*Meeting dates are subject change.